

PERSON SPECIFICATION TRUSTEE

CRITERIA	ESSENTIAL	DESIRABLE
Education and qualifications	<ul style="list-style-type: none"> • Membership of one of the major UK accounting bodies (ICAS, ACCA, CIMA, CPFA) or equivalent 	
Skills, knowledge and experience	<ul style="list-style-type: none"> • Excellent communication skills • Demonstrable experience of working as part of a team • Able to contribute to discussions about strategic direction and business strategy • Able to absorb, comment and make decisions about board reports 	<ul style="list-style-type: none"> • Knowledge of charity accounting practices • Knowledge of charity funding and/or fundraising in Scotland • Understanding of the environment the charity operates in • Knowledge of charity governance • Prior board experience
Personal attributes	<ul style="list-style-type: none"> • A belief in the purpose of Sleep Scotland and Teens+ and a willingness to support the organisation to achieve its purpose • Consistently demonstrates our values • Positive and solution focused attitude • Able to exercise independent judgement and provide constructive challenge to senior staff • Able to maintain confidentiality on matters considered by the board • Willingness to accept collective responsibility for decisions made • Has the time and skills needed to prepare thoroughly for board meetings by reading and analysing the reports provided • Willingness to learn about the service and the framework which it operates in, keep up to date with changes 	<ul style="list-style-type: none"> • Able to negotiate with others to arrive at an agreed way forward, while respecting the views and feelings of others
Disclosure Required:	YES – Disclosure Check?	